

Thursday, May 15, 2008

Mr John Smith
Knockranny
Co. Wexford

Dear John,

We are pleased to attach your quotation for windows and/or doors for the above project. The following information will be of help to you when perusing our quotation.

1. We have provided you a price for material in **Laminated Not finger Jointed Pine**. This is our standard timber for all private clients.
2. Each item is presented individually so you can better understand its function and aesthetic.
3. All of the items on the quotation are presented from the interior of the building.
4. All windows open inward, using modern tilt/turn technology. All doors open inward unless stated otherwise.
5. On the last page of your main window quotation you will see a list of final items. This can include the following:
 - (1) Measuring – This is a real cost as it can take between three to eight hours to measure a site. We take great care in our measuring as this insures that your material arrives on site correct for the openings that exist.
 - (2) Delivery – This is the cost of delivering the material from our factory to your site.
 - (3) Installation – This is the cost to have your material fitted by full time True Windows fitters. Our fitters are trained to fit our material to a very high standard and will complete all on-site regulation at the time of fitting. True Windows Limited guarantees that all items will be installed to best practice and in good working order. This is optional and we respect the client's wishes should you wish to have your own contractor fit our material for you.



TRUE WINDOWS

6. In order to assist you investigate the possibilities available in our range, attached to the main quotation is a list of Variation(s) / Option(s). This list will allow you to work out the price for different timbers etc. Simply select the Variation(s) / option(s) you require and add the appropriate value to the main quotation price.
7. We have prepared our quotation on the information provided by you or your representatives. It is therefore an indicative cost for the project and may be subject to alteration following on site inspections and discussions regarding hardware etc.
8. **Matching Window Boards:** In addition to your window/door quotation we have provided you with an offer for the supply of window boards to match your windows.
9. Should your project involve the removal of existing windows please be advised that we have NOT included a costing for removing windows in our quotation. True Windows does not normally undertake this work. However, following a full site inspection our representative may agree to undertake the removal of old windows. In this case, we will prepare you an estimate (based on hours) for this work. Please also note that at no time will we undertake plastering and finishing work, as we do not employ plasterers, painters or decorators.
10. Our normal delivery lead time for any of our standard timber range is eight weeks, additional time may need to be added based on option choices.
11. Should you wish to progress your Order and you can provide the configuration and manufacturing sizes now, then please manually amend the measurements as required and return a **signed and dated copy** of this entire document to along with a deposit cheque (50% of the order value). Once received, we will make the adjustments, notify you of any price changes and put your order into production.



TRUE WINDOWS

12. If you are unable to confirm finalised dimensions / configurations immediately or you require the opportunity to have some assistance on site by one of our operatives, simply detach the front page of the offer and send with a deposit cheque (50% of the order value). Once received we will promptly arrange an operative to assist you. After the site visit we will make the adjustments and reissue you with a revised order agreement. Upon you returning a **signed and dated copy** of this document we will put your order into production.

We would like to thank you for affording us the opportunity to tender for this work and trust you will find our pricing reasonable for the quality of product and service we offer.

Yours sincerely,

Pricing Department
True Windows Limited.

True Windows

Mr
John Smith
Knockranny
Co. Wexford

Order No.:	Client No.:	Phone:	Date:
BR080175	1436	084 555 1212	2008/05/15

Wooden Windows and Doors Specification

All windows and doors open inward unless stated

Timber: **Laminated Not finger Jointed Pine.**
Moisture Content 11 (-1,+1)%.

Profile System: IV-68 according DIN 68121.

Glazing: As per specifications attached.
Thermal Conductivity Rating $U_w=1,1$ W/m²K.

Fittings: Multifunctional provided by G.-U.
("Gretch-Unitas Ferco BKS").
Turn/Tilt windows with integrated Micro ventilation.

Sealants: Two lines of milled EPDM gum sealant, resistant to
low temperatures and mechanical influence.

Surface Finish: First coating - Wet surface impregnation. Two coats
of Arcylic colour or Lacquer. RAL9010.

Dashboard: Anodised or painted aluminium profile with thermal
Gasket for the Frame and FA21 for sash.

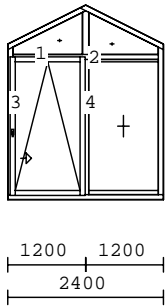
Window and door drawings are presented from the interior of building.

Pos. No.	No.	Description	Unit cost EUR without VAT	Total cost
1	1 No.	2-panel(s) Front Door Timber: Pine not f. j. Painting: Lacquer/Lacquer Glazing: 1 x 33.1-12Ar-33.1GNC Safety Glass 1 x Door panel 34mm Pine Fittings: FIB, ASSA FIX2025 right Size.:1400 x 2100	1.100,00	1.100,00
2	3 No.	2-panel(s) Living Room & Kitchen Timber: Pine not f. j. Painting: Lacquer/Lacquer Glazing: 2 x 4-16Ar-4GNC Fittings: FIB, Uni-Jet dkr Size.:1500 x 1300	320,00	960,00
3	2 No.	1-panel(s) Bathroom and Ensuite Timber: Pine not f. j. Painting: Lacquer/Lacquer Glazing: 1 x 4KRIZET-16Ar-4GNC Opaque Fittings: Uni-Jet dkr Size.: 700 x 1050	200,00	400,00

Pos. No.	No.	Description	Unit cost EUR without VAT	Total cost
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Brought from previous page: 2.460,00

4



1 No.

4-panel(s) Master Bedroom Gable

Timber: Pine not f. j.

Painting: Lacquer/Lacquer

Glazing: 2 x 4-16Ar-4GNC

2 x **33.1-12Ar-33.1GNC Safety Glass**

Fittings: FIB, FIB

966/150mZ A Gs PZ40 left

FIB

Size.:2400 x 3000

1.500,00

1.500,00

5

16.74 sq.m Square Metres

Positions' sum without VAT

3.960,00

Measuring

100,00

Installation

1.200,00

Delivery

600,00

VAT 13.50%

791,10

Total cost:

6.651,10

We trust that this offer will be of interest to you.

Sincerely yours,
 Brian Raftery
 TRUE Windows

Options on Pricing

Below is a list of other possible materials and extras that you may be of interest to you.

Select from the list below and simply add or subtract the price for the variation / extra to your quotation.

	Net	VAT 13.50%	Gross
Pine (Finger jointed)	- 100.00	- 13.50	- 113.50
Meranti	200.00	27.00	227.00
Larch Leadtime: +1 week Light finishes only	350.00	47.25	397.25
Oak Leadtime: +1 week	800.00	108.00	908.00
Sipo may not always be readily available Leadtime: Please check	1,000.00	135.00	1,135.00
Eucalyptus Leadtime: +2 week(s)	900.00	121.50	1,021.50
Aluclad for ALL Items on any Timber Leadtime: +2 week(s) Note: Entrance Doors in Timber may reduce this cost	1,500.00	202.50	1,702.50
Different Finishes on Timber Internally & Externally Leadtime: +1 week	300.00	40.50	340.50



TRUE WINDOWS

Window Board Quotation

Client No: 1436 Mr John Smith
Timber: MDF with Pine Veneer
Colour: Exact Match to Window Interior Colour

Price: Supply Only
Wall Depth: 225mm (Standard Wall Depth)
Length: 100mm longer than Window

Item	Quantity	Length mm	Width mm	Depth mm	Cost
2	3	1600	225	30	151.20
3	2	800	225	30	50.40
					-
TOTAL	5.00				201.60

The above price does not include VAT.